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**MEETING REPORT**

## Subject:

Allied Paper, Inc./Portage Creek/Kalamazoo  
River Superfund Site

**QAPP Preparation Meeting**

## Place/Date of Meeting:

March 19, 2007

1:00 PM

USEPA Region 5, Chicago

## Report No.:

1

## Department:

INDUSTRIAL

## Minutes by:

Michael J. Erickson, P.E.

## Issue Date:

March 22, 2007

## ARCADIS BBL Project No.:

64524.0500

## Participants:

Shari Kolak, USEPA

Richard Byvik, USEPA

Alida Roberman, USEPA (by phone)

Paul Bucholtz, MDEQ (by phone)

Michael Erickson, ARCADIS

Steve Garbaciak, ARCADIS

Dennis Capria, ARCADIS

## Copies:

Samuel Borries, USEPA

KRSG

**Meeting Handouts**

- Meeting Agenda
- STL Method 8082 SOP and related information
- KAR Method 8082 SOP and related information
- Section 5 of the TCRA Design Report

**Meeting Notes**

Alida Roberman is likely to be the UFP QAPP reviewer but must be given the assignment by Steve Ostradka.

Shari Kolak will provide the QAPP package to Steve Ostradka with request for review upon receipt from KRSG.

Richard Byvik indicated that the UFP QAPP Worksheet #2 is what USEPA uses as a check list for UFP QAPP review. Requested that we include chains of custody and address handling and disposal of investigation derived waste. Indicated that there is a sheet for waste disposal that often does not get submitted by persons submitting QAPPs for review.

Alida Roberman requested that SOPs for field sampling be submitted along with the QAPP in whatever level of completion we can provide within the time frame between now and April 9<sup>th</sup> when the QAPP is due. Also requested that manufacturers' specifications for equipment operation not be provided in lieu of a complete SOP.

The QAPP is being prepared as a multi-area document applicable to both the SRI/FS and the TCRA and will be submitted on or before April 9<sup>th</sup> to meet the needs of the Plainwell TCRA schedule.

Alida Roberman indicated USEPA has 21 days to provide a review of the QAPP and if field sampling for TCRA work begins before the QAPP is finalized, USEPA has option to grant conditional approval of the QAPP while comments are addressed.

Mike Erickson requested an initial review of completeness be conducted as the first step in USEPA's review so that if there was any additional information needed, this could be provided during USEPA's review.

#### Action Items

Action by:	Description:
Alida Roberman	Provide email with QAPP website link and her contact information to Mike Erickson or Dennis Capria.
Mike Erickson	Provide two hard copies of the SRI/FS Work Plan along with the QAPP when it is submitted.